

**ATTACHMENT A1  
INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR  
COMMITMENT FORM**

In accordance with Section 1.22 of RFP 21-2059, the respondent is expected to submit with its proposal an Indiana Veteran Owned Small Business (IVOSB) RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Indiana Veteran Owned Small Business(es) listed in the [VA OSDBU](http://www.in.gov/idoa/2862.htm) registry, or listed on the IDOA Directory of Certified Firms that conform to the IVOSB rules as laid out at <http://www.in.gov/idoa/2862.htm>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the four year total amount in the completed Cost Proposal (Attachment G).

If the vendor responding to the RFP is an IVOSB certified entity, the letter confirming same should be submitted with their response. IDOA will verify the certification but will not check for it. Therefore the responding vendor has the responsibility to alert IDOA of their certification. The IVOSB respondent will receive the total points for the IVOSB evaluation criteria per Section 3.2.6. Additional ISVOB subcontractors must be included if the IVOSB respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department reserves the right to verify all information included on the IVOSB Subcontractor Commitment Form.

**Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:**

- Must be listed on Federal Center for Veterans Business Enterprise ([VA OSDBU](http://www.in.gov/idoa/2862.htm)) registry or listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date.
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. (VA OSDBU), to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB
- IVOSB must have a Bidder ID (see Section 2.3.7 - Department of Administration, Procurement Division).
- A Prime Contractor who is an IVOSB can count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the [VA OSDBU](http://www.in.gov/idoa/2352.htm) or IDOA Certified Firm directories <http://www.in.gov/idoa/2352.htm>.
- Must be used to provide the goods or services specific to the contract.

**INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT**

A signed letter(s), on company letterhead, from the IVOSB must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The State reserves the right to deny evaluation points if the letter(s) is not attached. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the “**TOTAL BID AMOUNT**” and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the policies and processes involving the State's IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov).

## STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

**RFP 21-2059: Enrollment Broker**

**DUE DATE: September 4, 2020 by 3:00 PM EST.**

**TOTAL BID AMOUNT: \$8,442,881.84 {enter four (4) year total from the completed Cost Proposal (Attachment G)}**

<b>Company Name:</b> DX Enterprises, LLC	<b>Contact Person:</b> William Boss	
<b>Address:</b> 2412 S. Crabtree Drive Princeton, IN 47670	<b>E-mail:</b> bill@gcqa-inc.com	
<b>Sub-Contract Amount:</b> \$292,882  <b>Sub-Contract Percentage of Total Bid:</b> 3.5%	<b>Telephone Number:</b> (812) 385-4272	<b>Fax Number:</b> N/A
<b>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u></b> DX Enterprises will provide staffing support services to Maximus throughout the course of the Indiana EB Project, including identifying, screening, and recruiting qualified staff to fill critical positions on the Maximus team.		
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b> January 1, 2022 – end of contract		

<b>Company Name:</b>	<b>Contact Person:</b>	
<b>Address:</b>	<b>E-mail:</b>	
<b>Sub-Contract Amount:</b>  <b>Sub-Contract Percentage of Total Bid:</b>	<b>Telephone Number:</b> ( ) ( )	<b>Fax Number:</b> ( ) ( )
<b>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u></b>		
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b>		

Maximus Health Services, Inc.

Respondent Firm

1891 Metro Center Drive

Address

Reston, VA 20190

City/State/Zip Code

Dyan H. Blomberg

Representative

9.3.2020

Date

(703) 251-8500

Telephone Number

(703) 251-8240

Fax Number

MAXIMUSHealthProposals@maximus.com

Email Address

Dyan H. Blomberg

Authorizing Signature

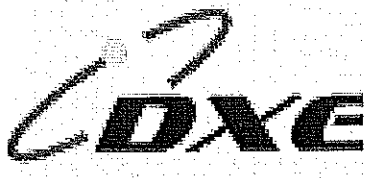
Dyan H. Blomberg, Senior Contracts Director and Legal Counsel

Printed Name and Title

☐ Please check if additional forms are attached.

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**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.**



DX Enterprises  
2412 S. Crabtree Drive  
Princeton, Indiana 47670

September 1, 2020

Regarding: RFP #21-2059

To Whom it May Concern,

This letter is in reference to Request for Proposal (RFP) #21-2059 issued by the Indiana Department of Administration on behalf of the Office of Medicaid Policy and Planning, entitled "Enrollment Broker RFP".

Should Maximus be named a winning bidder in connection with this RFP, DX Enterprises, LLC (DXE) agrees to act as an Indiana Veteran Owned Small Business (IVOSB), and will provide recruiting and staffing services in the approximate subcontract amount of \$292,882, which is 3.5 percent of the total bid amount to be executed by dates agreed upon between Maximus and DXE that ensure the accomplishment of work agreed upon between Maximus and the Indiana Office of Medicaid Policy and Planning. The approximate dates that DXE will perform work on this project will be from January 1, 2022 until the end of the contract.

DX Enterprises, LLC is an IVOSB and registered with the Indiana Department of Administration. Our Tax Identification Number is 45-4419983. We have been in business for 16 years serving the recruiting and staffing needs of state and national organizations and have successfully partnered with Maximus for the past 2 years.

We look forward to working with Maximus and the State of Indiana on this important endeavor.

Sincerely,

DX Enterprises, LLC

William Boss

President

[bill@gcqainc.com](mailto:bill@gcqainc.com)

(812) 760-7852

Signature:

A handwritten signature in black ink, appearing to be 'W. Boss', written over a blue DocuSign signature line.

Maximus Health Services, Inc.

Dyan Blomberg

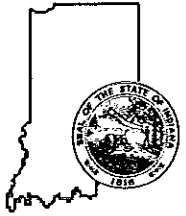
Senior Contacts Director and Legal Counsel

[DyanHBlomberg@maximus.com](mailto:DyanHBlomberg@maximus.com)

(512) 791-7637

Signature:

DocuSigned by:  
A handwritten signature in black ink, appearing to be 'Dyan H. Blomberg', written over a blue DocuSign signature line.  
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# STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION  
Indiana Veteran Business

Indiana Government Center South  
402 West Washington Street, Room W468  
Indianapolis, IN 46204

October 3, 2019

Mr. William Boss  
DX Enterprises, LLC  
2412 S. Crabtree Dr.  
Princeton, IN 47670

Subject: Indiana Veteran Owned Small Business Certification

Dear Mr. Boss:

The Indiana Department of Administration is pleased to inform you that **DX Enterprises, LLC** is hereby certified as an Indiana Veteran Owned Small Business Enterprise ("IVOSB").

The State of Indiana recognizes **DX Enterprises, LLC**. Department of Veteran Affairs VetBiz certification, and the company will now be listed in the Indiana Veteran Business Directory with the same certification dates listed on your VetBiz record: **10/03/2019** through **09/04/2022**.

If **DX Enterprises, LLC** recertifies with VetBiz, be sure to send a recertification notice along with a completed recertification application to the State of Indiana so the company's information may be kept current on the Indiana Veteran Business Directory. However, if you do not continue with VetBiz certification, you can still certify directly with the State of Indiana by following the steps outlined at: <http://in.gov/idoa/2862.htm>.

If you should have any questions or concerns, please do not hesitate to contact the Department via email at [indianaveteranspreference@idoa.in.gov](mailto:indianaveteranspreference@idoa.in.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Maia".

Maia Saprashvili-Lee, Deputy Commissioner  
Division of Supplier Diversity  
Indiana Department of Administration